



Job Description

JOB TITLE: Social Worker – School Program (LMSW or LCSW)
REPORTS TO: Director of School Program
HOURS/STATUS: Full Time /Exempt (10 month and 6 week ESY)
SALARY RANGE : \$28.84 - \$33.84

JOB SUMMARY

Under the direction and supervision of the Director of School Program, the Social Worker will provide individual and group counseling services in a variety of settings as outlined on the students Individualized Education Plans.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Functions as a member of clinic and educational interdisciplinary teams in order that services may be coordinated and delivered in an efficient and effective manner.
- Facilitates social emotional learning groups within classroom setting.
- Serves as an advocate, as needed for students/individuals.
- Initiates and facilitates referrals to community agencies.
- Completes mandated documentation pertaining to services provided.
- Obtains social history for new entrants to Holy Childhood programs.
- Updates social history at regular intervals.
- Actively participates in the planning and implementation of an ongoing program for parents of students who are transitioning to adult life.
- Assists families with legal guardianship forms and information regarding it.
- Assists with the development of a library of resources and information on services, programs, agencies, etc. for families and students/individuals.
- Represents the Agency at outside meetings, workshops, and seminars.
- Attends Agency in-service programs, staff meetings, and workshops as directed.
- Assists in the development and implementation of behavior management plan.
- Maintains accurate daily notes and completes in a timely manner
- Works with educational team to update PLP's, IEP Goals, and transition planning.
- Provides crisis intervention and debriefing when needed.
- Sits on assigned agency committees.
- Serve as Agency Investigator and investigates incidents as requested.
- Demonstrates sensitivity to and respect for the diverse cultural backgrounds and practices of students, staff, and families of Holy Childhood.
- Provide efficient system for addressing the needs of students and implementing individualized interventions, including intensive interventions as needed. Able to utilize positive school-wide, classroom, and small-group behavioral supports.
- Other Duties as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Candidates for this position will have: the ability to demonstrate and provide examples of continuous personal development and improvement; an individual focused attitude; Communication skills (verbal and written); Problem solving skills, strong organizational skills and the ability to effectively manage multiple tasks/projects.

EDUCATION and/or EXPERIENCE

LMSW required. 2-5 years of experience since graduation; previous experience working with individuals with developmentally disabilities and exemplary communication, organizational and facilitation skills strongly preferred. **LCSW preferred**

EQUAL OPPORTUNITY EMPLOYER

Rochester School of the Holy Childhood, Inc., does not discriminate against any person on the basis of an individual's actual or perceived race, color, creed, religion, religious practice, national origin, ethnic background, sex (including pregnancy, childbirth, or related medical conditions), gender identity or expression, sexual orientation (the term "sexual orientation" means heterosexuality, homosexuality, bisexuality, or asexuality), political affiliation, age, marital status, military status, veteran status, disability, domestic violence victim status, arrest or conviction record, genetic information, health condition, or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities.

Please apply to: employment@holychildhood.org